

### Payment details

Full fees are payable on application (once instructed to pay); fees may be paid by bank transfer, cheque/bank draft (in pounds sterling).

Tick box as appropriate:

- ☐ I enclose a cheque/ bank draft in Pounds Sterling, made payable to Plymouth University (please write your reference number on the back of the cheque/ bank draft)
- ☐ I wish to pay by bank transfer (please make sure the sending bank quotes your name and reference number on the transaction)

Plymouth University bank details:

HSBC, 4 Old Town St, Plymouth PL1 1DD, UK.  
Sort Code 40-36-22. Account No. 61485946.  
IBAN-GB57MIDL40362261485946  
BIC/SWIFT-MIDLGB2110B  
Account name – University of Plymouth

Other methods of payment can be found at:

<https://www1.plymouth.ac.uk/money/support14-15/tuitionfees14-15/Pages/default.aspx>

### What happens after I have submitted this form?

You will receive an offer letter for this course. Once you have met all the conditions of your offer (including submitting the full payment), your CAS and full joining instructions including directions, maps and other useful information will be sent to you before the start of the course.



## Pre-sessional Academic English Course Registration Form

Completed forms should be returned to:

Admissions Office

Plymouth University

Plymouth PL4 8AA

UK

Tel: +44 (0) 1752 585858

Email: [international-admissions@plymouth.ac.uk](mailto:international-admissions@plymouth.ac.uk)

Website: [www.plymouth.ac.uk/international](http://www.plymouth.ac.uk/international)

PLEASE USE A SEPARATE FORM FOR EACH APPLICANT

COMPLETED FORMS SHOULD BE RETURNED BY:

**Pre-sessional Certificate of Completion in Academic English Skills (CCAES)**

- ☐ **CCAES-2 (26 weeks)**  
18<sup>th</sup> February 2019 – 3<sup>rd</sup> September 2019  
**Application deadline: 22<sup>nd</sup> January 2019**
- ☐ **CCAES-2 (8 weeks)**  
12<sup>th</sup> July 2019 – 3<sup>rd</sup> September 2019  
**Application deadline: 17<sup>th</sup> June 2019**
- ☐ **CCAES-3 (6 weeks)**  
26<sup>th</sup> July 2019 – 3<sup>rd</sup> September 2019  
**Application deadline: 1<sup>st</sup> July 2019**
- ☐ **2 week Pre-sessional Academic English Course**  
23<sup>rd</sup> August 2019 – 5<sup>th</sup> September 2019  
**Application deadline: 29<sup>th</sup> July 2019**

Please remember to enclose a copy of your IELTS Certificate with this registration form and a copy of the information page of your current passport.

#### APPLICANT DETAILS

Plymouth University Student Reference Number:

Title:

First Name:

Family Name:

Address:

Country:

Post code:

International Telephone Number:

International Fax Number:

Email address:

Date of birth:

Nationality:

Disabilities:

Do you require a Tier 4 Visa?

☐

Yes

☐

No

Which English language course are you applying for?

(Tick one box only)

☐ **CCAES-2 (26 weeks)**

18<sup>th</sup> February 2019 – 3<sup>rd</sup> September 2019

**£6,000**

☐ **CCAES-2 (8 weeks)**

12<sup>th</sup> July 2019 – 3<sup>rd</sup> September 2019

**£1,900**

**£2,850** with Accommodation

(Subject to confirmation)

[Both include airport coach pick-up]

☐ **CCAES-3 (6 weeks)**

27<sup>th</sup> July 2019 – 3<sup>rd</sup> September 2019

**£1,400**

**£2,120** with Accommodation

(Subject to confirmation)

[Both include airport coach pick-up]

☐ **2 weeks Pre-sessional Academic English Course**

23<sup>rd</sup> August 2019 – 5<sup>th</sup> September 2019

**£750**

**£1,010** with Accommodation

(Subject to confirmation)

[Both include airport coach pick-up]

#### Important Information

Attendance and satisfactory completion of the Pre-sessional Academic English Course will usually not be the only condition of your offer. Please check your degree programme offer letter for full conditions. Progression to an undergraduate or postgraduate programme will require ALL conditions of your original offer to have been met.

If you have any queries about these conditions, please contact the International Admissions Office:

[international-admissions@plymouth.ac.uk](mailto:international-admissions@plymouth.ac.uk)

**You must bring the originals of all academic documents available when you travel to Plymouth for the pre-sessional course.**

**UKBA / Visa Info****– please complete in full if you ticked Yes to the above question**(If not sure please see Immigration & Visas section of [www.plymouth.ac.uk/isas](http://www.plymouth.ac.uk/isas))

Country of birth

Nationality

Country of permanent residence

Have you ever studied at or applied to Plymouth University or Plymouth University International College (PUIC) before?

No ☐☐ Yes

Please state previous student reference number:

Applicants not born in the EU please state if ever entered UK / EU previously:

☐ No☐ Yes

From

(give dates – continue on a separate sheet if necessary)

To

Have you studied in the UK previously on a Tier 4 or other type of visa (including all studies, whether completed or not)?

If answered Yes to above please give details in full below

Yes ☐ No ☐

(continue on a separate sheet if necessary)

Name of university / college	Course title	Qualification (& NQF level if known)	Type of visa held	Dates of study	
				From	To

Please note that, due to UKBA regulations, there is a time limit on studies in the UK on Tier 4 or pre-Tier 4 visas. If the period of your studies at Plymouth University would mean you will exceed this time limit the University may not be able to offer you a place. Please see [www.ukba.homeoffice.gov.uk/](http://www.ukba.homeoffice.gov.uk/) for details or ask us for further clarification during the admission process.

Please see [www.ukba.homeoffice.gov.uk/pointscalculator](http://www.ukba.homeoffice.gov.uk/pointscalculator) for guidelines on Tier 4 maintenance (funds) and other requirements.

Please note that in order to study on a pre-session programme you must hold a valid UKVI approved academic IELTS test. This must have been taken within the last 2 years at a test centre approved by UKVI and will have a SELT unique reference number printed on the IELTS certificate.

When you register for an IELTS test please ensure you are booking the correct test, as an academic IELTS test taken at a non-UKVI approved test centre cannot be used to join a pre-session course. Please see [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/594067/Approved\\_Secure\\_English\\_Language\\_Tests\\_and\\_Test\\_Centres.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/594067/Approved_Secure_English_Language_Tests_and_Test_Centres.pdf) for more information

The test scores (overall and component scores) must meet UKVI and University minimum requirements and be valid on the day that your CAS will be issued. Please ensure you provide us with the most recent IELTS test that you have taken. Our Admissions staff will advise you further once you have made an application.

Academic English language test taken (please submit proof)	IELTS <input type="checkbox"/>	TOEFL <input type="checkbox"/>	PTE <input type="checkbox"/>	Other (specify) <div style="border: 1px solid black; height: 20px; width: 100px;"></div>
Date taken				
Scores	Reading: Writing: Listening: Speaking: Total:	Reading: Writing: Listening: Speaking: Total:	Reading: Writing: Listening: Speaking: Total:	Reading: Writing: Listening: Speaking: Total:

Other English language qualifications (please detail here)

**You must include the following with your application (please tick ☒ once done):**

Copy of information page from current passport <u>and</u> any UK visas held previously <input type="checkbox"/>	Proof of English language level <input type="checkbox"/>	Form <u>fully</u> completed and <u>signed</u> <input type="checkbox"/>
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### Criminal Convictions

**Do you have a criminal conviction? Yes ☐ No ☐**  
**If yes, please give full details (continue on a separate sheet if necessary).**

### 15. Declaration and Signature of Applicant

- ONLY to be completed once this form is fully completed and all items on Document Checklist in section 14 are included.
- The applicant must personally review and sign this section before submitting.

- I understand that I will be required to submit a new visa application to transfer my Tier 4 visa to Plymouth University's sponsor licence **BEFORE** enrolling at the University and I will take advice from the University's International Student Advisory Service (ISAS) in order to do this. ([international.advice@plymouth.ac.uk](mailto:international.advice@plymouth.ac.uk))
- If applying via agent: I confirm that the University can correspond with my agent regarding my application as appropriate. I also confirm that this agent is the sole agent I will use to facilitate my application to, and any subsequent preparations to study at, Plymouth University.
- Tier 4 students only: I confirm that, if I am accepted by Plymouth University, I will personally complete the pre-CAS checklist.
- I understand that I may be requested to submit further documentation in support of my application.
- I confirm that, to the best of my knowledge, the information given in this application form is complete and correct, and that the submitted documents are genuine.

**Applicant name:**

**Signature:**

**Date:**